**04/17/11 Uwest Alumni Association Minutes**

|  |  |
| --- | --- |
| Purpose of Meeting: | Preparation for Uwest Alumni Association |
| Date/Time: | 04/17/11 Sunday, 01:30pm |
| Place: | His Lai School |
| Chair: | President Sam Wu |
| 8 Participants : | President Sam Wu ,Sally, Vicky, Andrea, Ong, Susan, Oliver, Jeff, |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Topic | Ideal from | Discussion | Action | Person Responsible | Due by |
| 1.Networking | everyone | Facebook, Committee group, webstie for committee | Oliver | Oliver | Next Meeting |
| 2. Alumni Register Form | Sally | Alumni’s name,email,phone#, address,  Willing to be members / Committees/ Suggestions | Oliver | Oliver | Next Meeting |
| 3.Email List | everyone | All Alumi’s email address | Get it from school | President  Sam Wu,  Sally,  Oliver,  Ong Jeff | Next Meeting |
| 4.Mermbership Benefits | Andrea | $65 for membership  /the right to use Uwest library  /Coupons benefits | proposal | Andrea |  |
| 5. Alumni Association Draft proposal | Sally | Proposal includes Vision, Mission, Goal, Objective, Organization,Elections,…ect. | Jeff | Jeff | Next Meeting |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| Next Purpose of Meeting: | **Uwest Alumni Proposal / Activities in commencement** |
| **Next Meeting Time:** | **04/24/11 Sunday, 3:00pm** |
| Place: | University of the West |
| 10 Inviting List: | President Sam Wu ,Sally, Vicky, Andrea, Ong, Susan, Oliver, Jeff,Sandra, Brian Yoshimura, Jacky |

**\*Please send out your ideas of Uwest Alumni Proposal & Activities in commencement before this Friday night 04/22/11for us. We will send out Agenda by Saturday.**